

Board Meeting Minutes

May 17th, 2020, 9:30 am

Attendees:

Andrea Cline

Mary Beth Barr

Gerald Bragg

Tara Hulsey

Coralee Hatcher

Shevonna Lusk

Jon Casto

Jordyn Reed, Administrator of WVCFN

Cynthia Persily, WVHEPC

Sue Painter, WV RN Board

Call to order: 9:35 am by Gerald Bragg with a quorum

Approval of Minutes

Board meeting minutes from January and March 2021 were reviewed. Tara Hulsey called for a motion to approve and Andrea Cline seconded. The meeting minutes were approved.

Financial Report

Jordyn Reed, Administrator, presented the January, February, March, and April 2021 financials. Tara Hulsey called for a motion to approve and Coralee Hatcher seconded. The financial reports were approved.

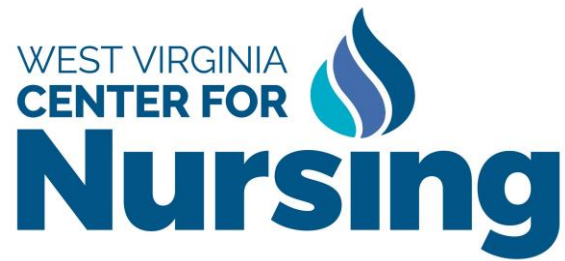
FY2021 Revenue Report

Jordyn Reed, Administrator, presented a revenue report detailing the revenue received by the board over the past three years through the most recent month. Gerald Bragg called for a motion to approve and Tara Hulsey seconded. The revenue report was approved.

FY 2022 WVCFN Budget

Jordyn Reed, Administrator presented a proposed budget for FY 2022 and detailed the changes from the previous year. Gerald Bragg called for a motion to approve and Andrea Cline seconded. The FY 2022 budget was approved.

Strategic Plan



The Board members discuss the draft of the strategic plan that was crafted through comments received from the stakeholder organizations identified in the plan and the public comments received during the public comment period. Jordyn, Administrator, went through the different sections of the plan with board members and responded to questions. Gerald Bragg made a motion to approve the strategic plan, Coralee Hatcher seconded. The strategic plan was approved.

Nursing Data

Jordyn Reed, Administrator, presented the summary results of the LPN Nursing Faculty Survey and the newly released RN and APRN Data Dashboards, EMSI Demand Data, and an update on progress on the 2021 Nursing Faculty Surveys.

Collaboration and Outreach

Jordyn Reed, Administrator, provides an overview of the Nursing Career Pathways Workgroup, the Workforce Summit Presentations, DOL Grant application, Federal earmarked funding opportunity, WIOA collaboration, National Conference of State Nursing Workforce Centers, Future of Nursing Collaboration Team, UC AND Orientation, and Nursing Scholarship Live Webinars.

WVCFN Website/Online Outreach

Jordyn Reed, Administrator, provides an update on website changes and an update on the Center's utilization of Facebook.

Expansion Capacity

Jordyn Reed presents an update on progress with the clinical scheduling tool program and notifies the board that the Spring 2021 overlap meetings will be scheduled for October.

Nursing Scholarship Program

Jordyn Reed, Administrator, provides an update on existing scholarship recipients and new applicants to the program for the 2021-2022 cycle.

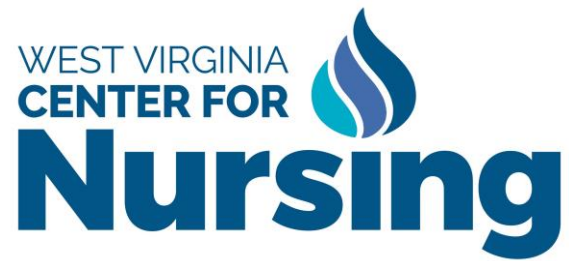
Maintaining an Active Board

Gerald Bragg provides an update on progress with filling the three open board seats that need appointments. Gerald Bragg also requests volunteers to serve on the Recruitment and Retention Committee. Andrea Cline and Jon Casto volunteer to serve on the Recruitment and Retention Committee.

Legislative Update on Center Activities

Gerald Bragg gives a brief overview of legislation passed concerning nursing and the board during the most recent legislative session.

Nursing Academy Grant Program



Jordyn Reed, Administrator, presents the board with an overview of the three Nursing Academy grant applications received this year from CAMC (\$2,953.40), Bluefield (\$5,000), and Thomas Memorial (\$5,000). Gerald Bragg made a motion to approve, Tara Hulse seconded and the grants were approved.

Adjournment: Gerald Bragg moves to adjourn the meeting at 10:39 am, Tara Hulse seconds and the meeting is adjourned.