

Board Meeting Minutes

November 18th, 2021, 9:30 am

Attendees:

Ron Moore
Gerald Bragg
Pam Alderman
Shelia Kyle
Leah Salyers
Rachel Bowman
Shevonna Lusk
Tara Hulsey
Jordyn Reed, Administrator of WVCFN
Cynthia Persily, WVHEPC
Amy Bruce, UC

Call to order: 9:33 am by Gerald Bragg

Approval of Minutes

Board meeting minutes from November 2020 are discussed with no changes. Shelia Kyle moves to approve the meeting minutes, Tara Hulsey seconds and the meeting minutes were approved.

Other Business

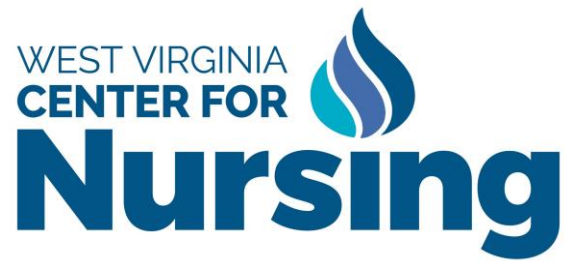
Jordyn Reed, Administrator, notifies the board that she will be monitoring the legislative session and will be in touch about any pressing legislation that requires the board's attention. An additional update on nursing focused legislation will be provided at the next meeting.

Financial Report

Jordyn Reed, Administrator, presented the November and December 2020 financials. Leah Salyers moves to approve the financial reports, Shelia Kyle seconds and the financial reports are approved.

FY2021 Revenue Report

Jordyn Reed, Administrator, presented a revenue report detailing the revenue received by the board over the past three years. Ron Moore moves to approve the report, Gerald Bragg seconds, the revenue report is approved.



Strategic Plan

The Board members discuss the draft of the strategic plan that was crafted through comments received from the stakeholder organizations identified in the plan. Gerald Bragg moves to approve the draft plan for public comment, Leah Salyers seconds, and the draft plan is approved for public release.

Collaboration and Outreach

Jordyn Reed provides an overview of the UC virtual orientation and provides an update on the Nursing Career Pathways Workgroup. Current work of the workgroup includes creating dual credit classes to offer to students on the pathway to give them college credits towards pre and co-requisite classes required in nursing programs and utilizing NursingCAS as a potential portal for all nursing applications across the state.

WVCFN Website/Online Outreach

Jordyn Reed provides an update on website changes and an update on the Center's utilization of Facebook. This update also includes details on the scholarship recipient showcase that will be utilized going forward for new awardees. Additionally, Jordyn tells the board that preparations are being made for press releases and the public comment period for the strategic plan.

Expansion Capacity

Jordyn Reed presents an update on progress with the clinical scheduling tool program and notifies the board that the Fall 2021 overlap meetings will be scheduled for April.

Nursing Scholarship Program

Jordyn Reed presents an update on the GEER grant provided for scholarships by the Governor's office, details current progress of the program and details new procedures for collections cases.

Maintaining an Active Board

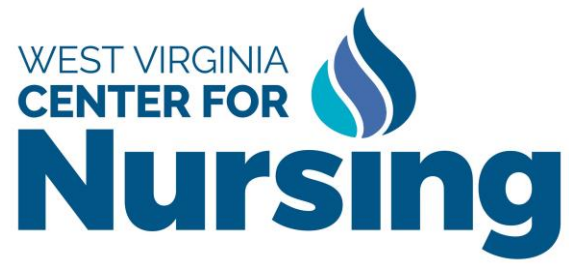
Gerald Bragg informs the Board that we have not yet received new appointments as requested from the Governors office in February 2020 and Jordyn will reach out to the Governor's office in February to ask about the status of the request.

Legislative Update on Center Activities

Gerald Bragg notifies the board that the legislative report was transmitted to LOCEA and LOCHRA by the December 1st deadline. No additional communication regarding the report has been received.

Nursing Academy Grant Program

Jordyn Reed presents the board with the drafted RFP and grant application for the 2021 grant period for the nursing academy. Gerald Bragg moves to approve the RFP and grant application, Tara Hulsey seconds and the RFP and grant application are approved.



Adjournment: Gerald Bragg moves to adjourn the meeting at 10:08, Tara seconds and the meeting is adjourned.