

# Nursing Academy Request for Proposals

## I. Funding Opportunity Description

### Rationale

In 2004, the West Virginia Center for Nursing (WVCFN) was created in response to a legislative action. The goal of WVCFN is to address nursing workforce needs within West Virginia.

West Virginia's need for highly trained and engaged nurses continues to grow. We believe connecting with students in middle school and early high school gives the students and their parents an understanding of high school courses needed to best prepare them for entrance into a rigorous nursing career path. By providing students with a clear understanding of a nursing career pathway, we can help to assure West Virginia will continue to have well trained nurses in the future.

### Objectives

The West Virginia Center for Nursing administers a funding opportunity to help offset the cost of hosting a Junior Nursing Academy. The mission of a Junior Nursing Academy is to inspire students to pursue a professional career in nursing by exposing students to experiences and opportunities that nursing has to offer and to help establish an educational path that will lead to a professional career in nursing.

A Junior Nursing Academy Program benefits may include:

- Provide students with the knowledge required to select the correct, preparatory high school classes.
- Expose students to an array of nursing career experiences.
- Provide students with support and incentive to excel in their high school education.
- Increase a student's self-esteem and confidence.

## II. Award Information

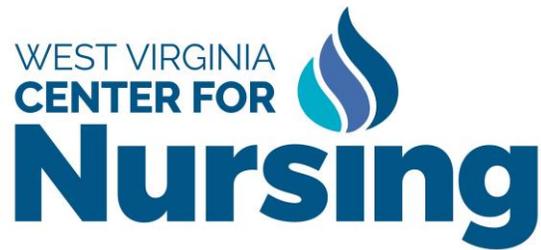
### Eligibility

Organizations eligible to apply for this funding include Hospitals, Schools of Nursing, or partnering organizations with sufficient support to provide the experience of a Nursing Academy.

### Summary of Funding

Funding will be provided in the form of a grant agreement. Each applicant is eligible for funding of up to \$5,000. This is a one-time increase due to the cancellations of academies last year due to the COVID-19 pandemic. The amount of funding awarded will depend on the number of proposals selected.

### Application Deadline



Proposals must be submitted by May 1<sup>st</sup>, 2021. The WVCFN will notify awardees at the end of May as to an award decision.

#### Grant Requirements

Grantees will be required to adhere to the following:

1. The WVCFN will release funds once the following information has been received:
  - a. An invoice that contains all pertinent payment information
  - b. A signed grant agreement
  - c. A notarized sworn statement, if applicable
2. Grantees must submit a program end report using templates supplied by the Center with the following information:
  - a. Participating student demographic information that includes county of residence and a grade level of attendees.
  - b. A summary of the program's successes and lessons learned during the program.
  - c. A detailed final report of expenditures made as initially explained on the program's budget.
  - d. A summary of the program's completion evaluations.
3. Grantees must attend a meeting of all grantees in Fall 2021 at the conclusion of the grant period to share and learn from other Academies successes.
4. Indirect costs are not a chargeable expense.
5. A general breakdown of the estimated in-kind contributions to the event is required.

### **III. Application and Submission Information**

#### Content and Form of Application

Applications for funding must consist of the following documents:

- A completed grant application form that can be downloaded and filled out electronically (grant application link inserted here). Forms must be completed in their entirety and applicants should follow all directions contained on the grant application form.

#### Application Submission

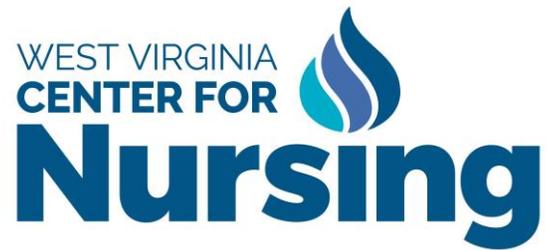
Proposals should be submitted electronically to the West Virginia Center for Nursing at [nursing@wvhepc.edu](mailto:nursing@wvhepc.edu)

### **IV. Application Review Information**

#### Review Process

Applications will be reviewed based on the following criteria:

- The appropriateness of the program's intention.



- The reasonableness and justification of the itemized costs noted in the budget.
- The adequacy of the program description and activities to be provided with the grant funding.

#### Proposal Revisions

The WVCFN reserves the right to request revisions of the submitted proposal if, upon review, it is determined that the proposed work plan does not meet the goals and requirements of this funding opportunity.

All questions related to this opportunity should be directed to the West Virginia Center for nursing at 304.558.0838 or [nursing@wvhepc.edu](mailto:nursing@wvhepc.edu).