

WEST VIRGINIA CENTER FOR Nursing

WVCN Board of Directors Meeting Minutes

Wednesday, July 15, 2020 9:30 am

Dial in

Gerald Bragg, Chair
Ron Moore, Board Member
Rachel Bowman, Board Member
Leah Sayers, Board Member
Tara Hulseley, Board Member
Shevona Lusk, Board Member
Frank Mace, Board Member
Jordyn Reed, Administrator
Cynthia Persily, WVHEPC

Call to Order: 9:32 by Gerald Bragg

Approval of Minutes

Board meeting minutes from May 2020 are discussed with no changes. Gerald Bragg moves to approve, Frank Mace gave second, minutes are approved.

Board Appointments

The Board discusses the issue of Board appointments. The Board has not yet received the requested appointments of the letter that was sent in February.

Board Subcommittee Membership

The Board discusses the membership of the subcommittees as described in the Center's by-laws. According to the board members present, the subcommittee membership was as follows:

- Nominating – Frank Mace and Pamela Alderman
- Recruitment and Retention – Gerald Bragg, Ron Moore, and Shelia Kyle

Governor's Office Letter

The Board discuss the letter sent to the governor's office concerning executive order 10-20 that will affect Center revenue.

Other Business

Jordyn Reed, Administrator, gives brief overview of the National Forum of State Nursing Workforce Center's conference and it is announced that the Recruitment and Retention Committee will meet following the board meeting to discuss the WV Nursing Scholarship criteria and award levels.

Financial Report

Jordyn Reed, administrator, presented the May and June 2020 financials. Gerald Bragg moves to approve, Frank Mace gave second, financial reports are approved.

Nursing Scholarship Program

Jordyn Reed, Administrator, presents a report on the Nursing Scholarship Program, giving an update on where students in the program are practicing, the number of awards, etc. She also briefs the Board on a finalized breakdown of awards by scholarship type for the 2019-2020 award year and provides a demographic breakdown of applicants for the 2020-2021 award year.

WVCFN Website/Online Outreach

Jordyn Reed, Administrator, provides an update on website changes and an update on the Center's utilization of Facebook.

Strategic Plan

The Board members discuss the latest drafts of the Center's strategic plans. Jordyn Reed presents a strategic plan for approval. The strategic plan contains a framework for crafting a statewide strategic plan and center specific activities. Gerald Bragg moves to approve, Tara Hulsey seconds, the strategic plan is approved.

Expansion Capacity

Jordyn Reed, administrator, presents an update on the Beckley expansion of the clinical scheduling tool and progress on implementing the tool.

Adjournment: Gerald Bragg moves to adjourn the meeting at 10:49 am.