

WEST VIRGINIA CENTER FOR Nursing

WVCN Board of Directors Meeting Minutes

Wednesday, May 20, 2020 9:30 am

Dial in

Ron Moore, Chair
Gerald Bragg, Board Member
Shelia Kyle, Board Member
Rachel Bowman, Board Member
Leah Saylers, Board Member
Tara Hulseley, Board Member
Jordyn Reed, Administrator
Cynthia Persily, WVHEPC
Sue Painter, WV RN Board
Julie Huron, WVNA

Call to Order: 9:35 by Ron Moore

Approval of Minutes

Board meeting minutes from March 2020 are discussed with no changes. Gerald Bragg moves to approve, Shelia Kyle gave second, minutes are approved.

Board Appointments

The Board discusses the issue of Board appointments. The Board has not yet received the requested appointments of the letter that was sent in February. Many other Board member's terms are ending. Board members all agree they are willing to continue to serve until new appointments are made. In order to avoid confusion with appointment letters, the Board

consensus is to hold off on sending another letter until the first letter is addressed by the Governor's office.

Board Leadership

Ron Moore's term as chair of the board expires 6/30/2020. Gerald Bragg agrees to serve as chair until new appointments are made. Tara Hulseley makes the motion to appoint Gerald Bragg as chair of the West Virginia Center for Nursing Board of Directors. Shelia Kyle seconds and the appointment is approved.

Other Business

The new logos for the Center and the scholarship program are presented to the Board. The Board discusses the joint grant application between WVHEPC and the Center for the HRSA Nursing Workforce Diversity-Eldercare Enhancement Program. Jordyn Reed, Administrator, presents the purchasing review conducted by the WV Purchasing Division.

Financial Report

Jordyn Reed, administrator, presented the March and April 2020 financials. Tara Hulseley moves to approve, Shelia Kyle gave second, financial reports are approved.

FY2021 Budget Approval and Revenue Discussion

Jordyn Reed, Administrator, presents the draft of the FY2021 budget for the Center. Budget is lower than last year for all object codes outside of contractual services. The Center has seen an increase in the fees for ECSI related to the Nursing Scholarship Program. The scholarship program also is reduced because of the uncertainty with the revenue stream for FY2021 to \$300,000. Executive Order 10-20 lifts the requirement that nurses renew their licenses during the COVID emergency. Unless lifted, this will create a deficit of \$320,000. Shelia Kyle moves to approve, Ron Moore gave second, FY2021 budget is approved.

Outreach and Collaboration Report

Jordyn Reed, Administrator, gives an update on outreach done on the behalf of the Center. Outreach included a UC Orientation video, WVNA Board Meeting, nursing program outreach about the scholarship, and student outreach about the scholarship.

Nursing Scholarship Program

Jordyn Reed, Administrator, presents a report on the Nursing Scholarship Program, giving an update on where students in the program are practicing, the number of awards, etc. She also presents a re-organized policy for the scholarship program. All contents are the same. Shelia Kyle requests a change in wording with the definition of "nursing midpoint" prior to approval. All other Board members agreed with the change. Ron Moore moves to approve the revised policy with the change as requested by Shelia Kyle, Shelia Kyle gave second, re-organized nursing policy is approved. Jordyn Reed, Administrator, also present a COVID Response Policy for consideration. Tara Hulseley moves to approve the policy, Ron Moore gave second, the COVID Response Policy is approved.

Junior Nursing Academy Grant Program

Jordyn Reed, Administrator, informs the board that almost all JNA grantees have decided to suspend their academies in response to COVID-19. CAMC requested additional time to decide and would like the grant period to be extended to allow for this. Ron Moore motions to extend the deadline for JNA grant applications to June 15th, 2020, Tara Hulseby gave second, and the deadline extension is approved.

WVCFN Website/Online Outreach

Jordyn Reed, Administrator, provides an update on website changes and Tableau data reporting dashboards. She also provides an update on the Center's utilization of Facebook.

Strategic Plan

The Board members discuss a plan for crafting a new strategic plan virtually due to COVID setting the process back. The Board consensus is to have ideas submitted to Jordyn Reed, Administrator, by board members and consolidated into a single document for review.

Expansion Capacity

Jordyn Reed, administrator, presents an update on the Beckley expansion of the clinical scheduling tool and progress on implementing the tool.

Adjournment: Ron Moore moved to adjourn the meeting at 10:43 am.