



WVCN Board of Directors Meeting Minutes

Wednesday, November 19, 2019 9:30 am

Dial in

Leah Salyers
Cheryl Basham
Rachel Bowman

Attending

Pamela Alderman
Tara Hulse
Frank Mace
Shevona Lusk

Guests

Sue Painter
Michelle Mayhew (dial-in)
Amy Bruce

Staff

Jordyn Reed, Administrator

Call to Order 9:35 am Pamela Alderman

Business Issues:

Approval of Minutes

Board meeting minutes from July 17, 2019 and September 18, 2019 are discussed with no changes. Tara Hulse moves to approve, Frank Mace gave second, minutes are approved.

Future Meeting Dates

The Board discusses the possibility of moving future meeting dates from Wednesday to Friday, but decides to maintain the Wednesday date.

Board Resignations and Appointments

The Board moved into Executive Session to discuss the issue of board resignations and appointments. No actions were taken and the Board meeting continued.

Financial Report

Jordyn Reed, administrator, presented the July and August financials. In July, the Center received \$53,980 in revenue from the WV LPN Board and had \$298.78 in expenditures. In August, the Center received no new revenue and had \$141,311.80 in expenditures. Most expenditures were a result of Fall 2019 Nursing Scholarship Program invoices. In September, the Center received \$75,970 in revenue from the WV RN Board and had \$1,067.72 in expenditures. In October, the Center received \$220,750 in revenue from the WV RN Board and had \$708.32 in expenditures. Tara Husley moves to approve, Frank Mace gave second, minutes are approved.

Strategic Plan

The Board discusses the best strategy for crafting the Strategic Plan and the Board agrees to work on it collectively at the January 2020 meeting.

Outreach

Jordyn Reed, administrator, gives an update on outreach since the last meeting. Engagements include:

- Operations Committee Meeting for the Future for Nursing WV
- WV Rural Health Conference
- WV Perinatal Conference
- Bi-Annual Capito Department of Nursing Advisory Committee
- WV RN Board Meeting
- WV Nursing Shortage WOWK news story

Jordyn Reed, administrator, presents the outreach plan for future engagement in 2020. Frank Mace moves to approve the plan, Cheryl Basham seconds, the plan is approved.

Nursing Scholarship Program

Jordyn Reed, administrator, presents a report on the Nursing Scholarship Program. She presents the number of definitive awards based on Fall 2019 awards and estimates based on applicants for the Spring and Summer semesters based on the maximum number of awards possible. An update is also given on current participants in the program and an update is given on some issues that have been identified in the tracking systems. Issues with tracking participants are actively being monitored and corrected. Lastly, a report on the employment locations of those who have completed their service obligations and those currently in service is given. Tara Husley moves to approve, Leah Sawyer seconds, the report is approved.

The Board discusses the possibility of creating a focused scholarship program that awards high achieving freshman and funds them throughout their education instead of just at their half-way point. Jordyn Reed, Administrator, will look more into this and see if it would be permissible with state code.

Junior Nursing Academy Grant Program

Jordyn Reed, administrator, presents a report on three of the five Junior Nursing Academy grants that were given out by the Center in 2019. Tara Husley moves to accept the report, Frank Mace seconds, the report is received.

The Board discusses the possibility of standardizing and updating the Junior Nursing Academy model information and resources. They also discuss the possibility of creating a satisfaction survey for parents and students via Survey Monkey to allow the Center to get consistent results.

WVCFN Website/Online Outreach

Jordyn Reed, Administrator, provides an update on website changes and Tableau data reporting dashboards. She also provides an update on the Center's utilization of Facebook.

Expansion Capacity

Jordyn Reed, administrator, discusses the October clinical overlap meeting.

Jordyn Reed, administrator, discusses the expansion of the clinical scheduling tool to Beckley. WVNET has prepared an MOU for the expansion. Tara Husley moves to enter into the MOU, Leah Salyers seconds, the motion is approved for the Center to enter into the MOU with WVNet.

Adjournment: Frank Mace moved to adjourn the meeting at 10:42 am.