



## **WVCN Board of Directors Meeting Minutes**

Wednesday, January 16, 2019 9:30 am

### **Dial in**

Sheila Kyle  
Leah Salyers

### **Attending**

Pam Alderman  
Ron Moore  
Gerald Bragg Jr  
Frank Mace  
Cyndi Persily  
Tara Hulsey

### **Guests**

Sue Painter

### **Staff**

Lissa Gonzalez, Administrator  
Laura Boone, Director, Health Sciences

**Call to Order** 9:35 am Ron Moore, Board Chair

### **Standing Business:**

**Approval of Minutes** Board Meeting of September 21, 2018 minutes discussed with no changes. Tara Hulsey moved to approve and Cynthia Persily gave second, minutes approved.

**Future Board Meetings:** The Board agreed to a change in schedule for reoccurring meeting. The following meetings will occur the third Wednesday every other month at 9:30am.

**Financial Report-** Lissa Gonzalez, Administrator, presented the September, October, November, and December financials showing an ending balance of \$341,498. Frank Mace moved to approve and Gerald Bragg seconded, financial report was approved.

**Outreach** – Lissa presented past and upcoming events for potential outreach. WV nurse policy summit scheduled for February 19, 2018. The Board wished to pursue a display at the summit. Planned RN and LPN board meetings. Lissa participated in Future of Nursing (FON) Operation Committee call, with plans to move forward with Shared Data group in collaboration with FON. Lissa also discussed the positive interaction and presentation at University of Charleston's, ADN orientation. Other suggested outreach potential included ADDNE in May, WV League for Nursing, the Hospital Association, the Healthcare Association, AARP, the Bureau of Public Health, and Chambers of Commerce. Key Contact people were indicated and the board members will assist with connecting Lissa with these organizations.

### **Nursing Scholarship Program**

Ron Moore, Chair Education/recruitment-retention Committee

Ron reported that there was no new information on the Scholarship Program at this time.

There was discussion on the verification of full time working status of scholarship recipients. Currently there is not a full time work requirement in place. Discussion included on the variability in employment statuses between clinical and faculty work requirements. Lissa will further research this and bring back suggestions to update the scholarship work requirements at the next board meeting.

### **Data Management Committee Report**

Cynthia Persily, Chair

Cynthia encouraged a board member to consider attending the National Forum on June 12-14 along with Lissa. The Center will pay for travel and attendance cost for 2 individuals to attend.

Ron expressed interest in going along with Lissa.

The nursing workforce summit is planned April 5, in collaboration with FON. We will plan to schedule a data committee meeting in order to update Dept of Labor statistics in time to present at the Summit. Sue Painter, was willing to share the data from the RN board to update and Lissa will plan to present at the summit. There are plans to initiate the Faculty survey via Survey monkey prior to ADDNE meeting in May

The Board discussed potential data field additions to the Employment verification forms and scholarship application.

- Plan to add a data field on scholarship application to inquire if applicants have ever attended a junior nursing academy within West Virginia.
- Will add license # field on the employment verification in order to easily cross reference data with RN board licensing data.
- Add number of hours/work per week in WV as a data field.

### **WVCN Website**

Lissa shared current user statistics. A new twitter handle was created and shared with the group. (@WVcentr4Nursing)

Plan is to activate a new Facebook account in the future.

According to WVNET, the current code written makes it difficult to update the twitter and Facebook links on the website. Lissa will continue to update on this progress.

### **Expansion Capacity of Nursing Programs/Resources**

Lissa updated the board on current improvements being made to the clinical scheduling tool. Lissa has been in regular contact with WVNET to continue to improve upon the tool. Additional 50 agency users were added in the past week, to allow CAMC nurse managers' individual access. WVNET is currently working on code to allow different levels of access to users. Lissa has met with a small group of CAMC nurse managers with a plan for demonstration later today with a larger group of managers. Lissa updated that there has still been discussion with lead contacts in Beckley to expand the clinical scheduling tool to that region.

Lissa discussed with the board on plans to reinstate yearly or biannual clinical scheduling user meetings to ensure the tool continues to serve its purpose and make changes in collaboration with WVNET as necessary.

### **Legislative Update**

Lissa and Laura Boone presented the statutory report to legislative oversight Commission on Education Accountability and Legislative Oversight Commission on Health and Human Resources Accountability on December 10, 2018. Positive interaction was received.

There was further discussion regarding current specific nursing bills being introduced in the session. Sue Painter summarized the bill to the best of her knowledge indicating that there was some needed terminology updates in the current law and that this bill was intended to correct that. The current code section 30-7-8a pertains to \$10 fee from licensure renewal that funds the center. In the proposed bill, Code section 30-7-8a was repealed. However in the proposed bill code section 30-7-5 continues to require the RN board to write rules to assess the supplemental licensure fee to fund the Center. Laura Boone consulted with the legal department at HEPC and at this time the proposed bill's intent is to reduce redundancy and that the funding for the Center is not perceived to be in jeopardy. Lissa and Laura will continue to monitor the bills.

Lissa encouraged all board members to complete their Ethics Commission disclosure forms.

### **Other Issues**

Lissa presented a late addition to the Agenda. Lissa provided a one page summary of Health Resources and Services Administration funding opportunity. The Primary Care Association and WVU School of Nursing representatives reached out to Lissa last week to inquire about the potential partnership in a grant funded project to development an Advanced Nursing Education Nurse Practitioner Residency Program. As Lissa understands it, the Center's obligation would be primarily on data tracking of the residents enrolled in the program. A motion was filed by

Cynthia Persily to move forward and explore the opportunity of this partnership, Pam Alderman second the motion. Tara Hulseby abstained from the vote. Otherwise, the vote was unanimous.

### **2019 Board Meetings**

- Wednesday March 20, 2019 9:30-11:00am Conference Room, HEPC Offices
- Wednesday May 15, 2019
- Wednesday July 17, 2019
- Wednesday September 18, 2019
- Wednesday November 20, 2019

**Adjournment:** Ron moved to adjourn the meeting, Cynthia seconded.

APPROVED