

West Virginia Center for Nursing
Recruitment and Retention Committee
Friday, September 2, 2011 at 1:30 PM
WV Higher Education Policy Commission
1018 Kanawha Boulevard, East, Suite 407, Charleston, WV

Minutes

Present: Duane Napier, Pam Alderman, Lanette Anderson, Shelia Kyle, and Connie Cantrell

Absent: Amy Campbell

Agenda Item	Discussion	Action
I. Call to Order		Meeting called to order by Dr. Shelia Kyle
II. Approval of Minutes, June 3, 2011	Change P. Anderson to P. Alderman on page one on the minutes.	MOTION: Approve minutes with corrections (P. Alderman) 2 nd : C. Cantrell Motion Passes.
III. Old Business		

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A. Clinical Scheduling Program	<p>The website is currently down for updates. Each healthcare facility is going to have their own experiences placed in, rather than all the units listed (that way only schedule for the units available for each hospital and less confusing for those using the website).</p> <p>Sharon Boni would like to see the Center help up in the Northern state as well.</p> <p>With the updates the Southern part of the state's information will be placed on the website.</p>	
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<p>B. Junior Nurse Academy</p>	<p>Southern, and two with Thomas Health Systems were done this year. They were very successful. Southern had 14 participants and Thomas had 70. St. Mary's did a variation of the program incorporating various types of health care professions with 51 participants.</p> <p>The Long Term Care folks have expressed interest in having a version of this program done in their facilities. The Staff has agreed to work with them as they evaluate the program, if they should need any assistance with these programs.</p> <p>C. Cantrell has shared this information within DHHR to see if this is a program that they might be able to utilize.</p> <p>It is asked that when they promote the</p>	
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	program, the Center would like to have credit or listed as a co-sponsor.	
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<p>C. 2011 Celebrating Nursing Excellence and Scholarships Gala</p>	<p>Waiting for WVU, ST. Mary's and Mon Gen for the sponsorship checks we will be around \$19,000.</p> <p>Staff met with the Marriot staff. Eight chairs to a table, about approximately 250 guests. There will be two cash bars. Chicken breast, beef filet, salads, vegetable, potatoes, dessert, water, coffee and tea will be there.</p> <p>Band is charging \$250 and a room for one of the members.</p> <p>Dr. Jean Watson is the guest speaker charging \$5,000 plus expenses.</p> <p>Photographer will be bringing an assistant to collect money and information of the pictures taken \$75 an hour. \$6 per picture will be the cost. The Center will receive a CD</p>	
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	<p>of all the pictures taken. He will also bring a backdrop. The score forms are coming back in, so the winners will be announced soon.</p> <p>The Center will probably have to kick-in more money to put on this event even with the \$19,000. Last time the Marriot bill alone was \$10,000.</p> <p>A suggestion about recognizing teams of nurses in the future.</p> <p>The Governor has been invited. Sen. Rockefeller's Office has called and requested the names and contact information of those who will win the award. The Staff is unsure what he may do, but are assuming he may write a letter to each of them.</p>	
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<p>D. Collection notice for scholarship recipients that do not meet work requirements</p>	<p>From all the scholarships we have tracked only one has not held up to their agreement. The Center has not been able to reach this person. The applications now contain their birth date and social security numbers so we are able to track them easier in the future.</p> <p>The staff will check to see if the State has a collection agency to get the money they are owed that could be utilized in the future.</p>	
<p>E. 2010 – 2011 Small Grants Program</p>	<p>Applications were due on Thursday. Three applications have been received so far to be reviewed.</p> <p>No lift and massage therapy are two of the concepts wishing to be explored.</p> <p>The other two will be sent out and reviewed at a later date once the staff is able to copy them for the committee.</p>	<p>MOTION: To approve the massage therapy program. (A. Anderson)</p> <p>2nd: (C. Cantrell)</p> <p>Motion Passes.</p>

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F. North Carolina Nurses Association Seal of Approval Program	Staff has contacted the CEOs in the State to see if there is interest. There was only one response so far and it was affirming that they would like to have a program like this formed. Discussion on negotiating the cost of money North Carolina Nurses Association is requesting at this time.	
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<p>G. Funding fellowships for new grads for Psyche, OB, Critical Care and ED</p>	<p>The surveys conducted by the Center show that there is a continuous need for these specialties. The Center Staff has contacted facilities to see if they would like to try and formulate this type of the program. Only one person from it said they did not wish to explore it.</p> <p>During a following up call, the Staff discovered that the others were hoping to have the Center cover 100% of the costs during the nurse's time in the program.</p> <p>Suggested that the Staff work on developing an instrument/report to assess the program costs and time so that the program can be more thoughtful. This might help with obtaining more help from the facilities as well as obtaining more feedback at what their needs are.</p>	
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IV. New Business		
A. College Days	<p>Staff will be going to two sessions in each Workforce Investment area throughout the State.</p> <p>This should be helpful in recruitment efforts aspects of the Center's mission. They will interact with several hundreds of students through these events. Promotional items and handbooks (on CD) will be given. The staff collects contact information for each person who stops by so there will be a count of how many people the Staff interacts with at each stop on the tour.</p>	

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<p>B. WVNA Program</p>	<p>Is seeking support in finding another program that will assist in alternative ways to the substance abuse issues with nurses and disciplinary programs. It was suggested that have someone from WVNA to come and speak about the program and their desires at the next Board Meeting so the Center can be assistance.</p>	
<p>V. Strategic Plan</p>	<p>Comments have been added to the Strategic Plan. Feedback was sought for more corrections or suggestions on the comments.</p> <p>The committee noted their work so far in keeping to the Strategic Plan.</p> <p>The Plan will be resent before the next meeting and contain more information.</p>	

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VI. Announcements	No announcements.	
VII. Next Meeting Date and Adjournment	The next meeting is scheduled for Friday, December 2, 2011 at 1:30 p.m.	Motion: to adjourn (C. Cantrell) 2 nd : L. Anderson Motion Passes.