

WV Center for Nursing
Board of Directors
October 16, 2007; 1:00 p.m.
WV Higher Education Policy Commission, Charleston
Ninth Floor Conference Room

Agenda

- I. Call to order
- II. Approval of minutes from meeting of July 13, 2007
- III. Announcements
- IV. Executive Director's Report
 - A. Robert Wood Johnson Project
 - B. Aging Workforce Conference
 - C. Aging Workforce Research Conference Grant
 - D. Celebrating Nursing Excellence
 - E. Nursing Workforce Forum
 - F. Ad hoc subcommittees of the Board and Advisory Committee
 - G. Staff evaluations
- V. Old Business
 - A. Website
 - B. Appointment/Reappointment - update on progress
 - C. Compass Ad
- VI. New Business
 - A. 2008 Committee Meeting Schedule
 - B. Annual review of Policies and Procedures
 - C. WVCN Policy and Procedure proposals
 - 1. Scholarships/Grants/Loans
 - 2. Reconciliation of Monthly Budget (Grant) Reports
 - 3. Preparation of the Annual Budget (Grants)
 - 4. Election of Board Officers
 - D. Nurse Residency Program Information
 - E. Proposed By-laws changes
 - F. Advisory Committee Policy proposals
 - 1. Election of Advisory committee Chair
 - 2. Approval of Advisory Committee Policy and Procedures
 - G. Report from Dr. Laura Festa from SREB Meeting. October 7-9, 2007, Atlanta, GA.

The Board will move through the agenda as time permits therefore some items may be addressed at a time other than the one listed. If you are interested in a particular topic please contact the West Virginia Center for Nursing Executive Director at 558-0838 prior to the meeting to determine the best time to arrive.

- VII. Committee Reports
 - A. Advisory
 - B. Data
 - 1. Employer Survey
 - 2. RN/LPN Minimum Data Set Information
 - 3. Annual Report 2006-2007
 - C. Executive - No report
 - D. Nomination – No report
 - E. Operations
 - 1. Purchasing Card Audit
 - 2. Internal Audit
 - 3. Adjustments to 2007-2008 Budget
 - 4. Approval of budgets for Scholarship Program and Recruitment and Retention Grants Program
 - 5. Approval for purchase of laptop computer and LCD Projector
 - F. Planning – No Report
 - G. Recruitment & Retention Initiatives
 - 1. Approval of Scholarship Program and Recruitment and Retention Grants Program
 - 2. Bluefield State College, School of Nursing request for financial assistance with clinical experience
 - 3. CareerPACE
 - a. Requests to implement at other facilities
 - b. WVCN and AssistMed agreement
 - 4. Clinical Scheduling Program
 - 5. Articulation Model Project
 - H. WV Workforce Development Report
 - 1. Updates on West Virginia workforce issues
 - 2. Presentation of Virtual Interviewing
- VIII. Legislative Issues
 - A. Sunset Legislation Review
- IX. Strategic Plan
 - A. Review Strategic Plan to ensure all Committees are on target for their projects

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X. Executive Session

In accordance with Chapter 6, Section 4(2)(A), of the Code of WV, Executive Sessions may be held by governmental agencies to discuss certain matters. All motions arising from the discussion during the Executive Session shall be made and voted on in an open meeting immediately following an Executive Session.

A. Executive Director Performance Appraisal

XI. Announcements

XII. Next Meeting Date and Adjournment

The next meeting date: January 18, 2007 at 9:00 a.m. at the WV Higher Education Policy Commission, Charleston, in the 9th floor conference room.

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